

Certification Guidelines for CTE Eligibility

Section A:		
*Teaching exceptional students in the regular classroom (3)***		
*CTE Orientation Program		
Section B: Core Academic Skills for Educators/PRAXIS I		
Reading	Test: #5712	Score 153
Writing	Test: #5722	Score 156
Mathematics	Test: #5732	Score 147
Composite		Score 456
Section C: Industry-Related Documentation		
Approved License/Credential or Exam		
Section D: Approved Coursework		
a. Curriculum and Instruction		
b. Educational Assessment		
c. CTE Shop Safety and Classroom Management		
d. Literacy in CTE		

- The PLT exam is no longer an option for CTE endorsements. All must take 4 required courses (section D above).
- Courses can be taken from any accredited institution; please check with DOE prior to signing up for the class so it can be reviewed for approval.
- The CTE Orientation course can be waived if the applicant has 5 years actual teaching or counseling experience in an employment situation in a public secondary or postsecondary CTE school . The applicant should provide a letter from the employing institution outlining their years of experience.
- The Orientation course and Exceptionality course must be taken in the first year under a conditional.
- Affidavits should come asap from the hiring school.
- Praxis II is not required but can be an option if a person cannot find an exam or license in their field.

- Make sure a complete resume outlining the years of experience in a particular field. Having it broken down in hours is imperative. Example: 5 years for 50+ hours a week. (see below chart on what we are looking for. Is eligible for conditional with EITHER 1, 2, 3 OR 4 completed.)

1. a.	Bachelor's degree from an accredited institution and a minimum of twenty-four semester hours specifically applicable to this endorsement
b.	Twelve months (2000 clock hours) of paid employment or teaching in this endorsement area within the last five years
c.	Additional twelve months (2000 clock hours) of paid employment or teaching in this endorsement area
2. a.	Associate degree from an accredited institution specifically applicable to this endorsement
b.	Twelve months (2000 clock hours) of paid employment or teaching employment in this endorsement area within the last five years at the journey-worker level
c.	Additional twenty-four months (4000 clock hours) of paid employment or teaching in this endorsement area at the journey-worker level
3. a.	High school diploma or GED
b.	Twenty semester hours of coursework from an accredited institution directly related to this endorsement
c.	Twelve months (2000 clock hours) of paid employment or teaching in this endorsement area within the last five years
d.	Additional thirty-six months (6000 clock hours) of paid employment or teaching in this endorsement area
4. a.	High school diploma or GED
b.	Twelve months (2000) clock hours of paid employment or teaching in this endorsement area within the last five years
c.	Additional sixty months (10,000 clock hours) of paid employment or teaching employment in this endorsement area